

**Initial General Terms and Conditions**

- Construction, including excavation, may not begin prior to having a valid building permit in your possession. Any project started without a valid permit may be subject to double permit fees and/or daily citations (per municipal ordinance.)
- Permits are processed in the order in which they are received. The review process may take up to 10 business days to complete. (This timeline is dictated by state code and the countdown starts upon the receipt of a *complete* packet.) Plan accordingly.
- Incorrect information (addresses, phone numbers, etc.) will delay processing. Double-check for typos.
- Additional information/documents may be required. All Croix will contact you via email if anything else is required.
- It is up to the applicant to make sure that all zoning regulations are adhered to. This includes but is not limited to making sure there are not restrictions on what you intend to use the structure for, how many structures are allowed, the height of a structure, and the physical landscape of the lot (i.e. slopes, ponds, rivers, easements, protected areas....)
- Your building permit only addresses construction codes related to WI Commercial and Uniform Dwelling Codes. Anything relating to the above is outside All Croix's responsibility as is any other development, municipal, County, State, or Federal regulations.
- The inspections required for your project will be listed on your permit. It is the permit applicant's responsibility to schedule inspections and make sure all inspections have been completed.

**Cautionary Statement to Contractors for Projects Involving Building Built Before 1978**

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608)261-6876 or go to <http://dhs.wisconsin.gov/lead/WisconsinRRPRule.htm> for details of how to be in compliance

**Wetlands Notice to Permit Applicants**

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.



**Additional Responsibilities for Owners of Projects Disturbing One or More Acre of Soil**

I understand that this project is subject to ch. NR 151 regarding additional erosion control and storm water management and will comply with those standards.

**Applicant Statement**

I, the undersigned, request to begin footing and foundation work prior to the approval of the plans and issuance of the Commercial Permit per SPS 361.32. I agree to comply with all applicable codes, statutes and ordinances and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. I agree to proceed with the footing and foundations only, to obtain footing and foundation inspections prior to covering that work and to not continue with the remainder of the dwelling, including plumbing, electrical and other work, until appropriate approvals and permit(s) have been issued. I agree to make any change required after the plans have been reviewed and to remove or replace all non-code complying parts of the footing and/or foundations. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done. IF one acre or more of soil will be disturbed and I understand that the project is subject to ch. NR 151 for additional erosion control and stormwater management.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name:**